

Ardmore Baptist Church Employment Application

APPLICANT INFORMATION

Name (Last)	(First)	(Middle)	Date
Address		City	State ZIP Code
Telephone	Alternate Telephone	Best Contact Time	E-Mail Address
Position Apply For	Type of Work Desired Full-Time Part-Time Temporary/Contract		
When Are You Available to Begin Work?		Will You Work Overtime?	
☐		☐ Yes ☐ No ☐	
If hired, can you provide evidence that you are authorized and of legal age to work in the United States? ☐ Yes ☐ No			
In Case of Emergency Notify		Telephone	Name of Nearest Relative Telephone

EDUCATION

<i>TYPE</i>	<i>SCHOOL NAME/LOCATION</i>	<i>COURSE OF STUDY</i>	<i>NO. YEARS ATTENDED</i>	<i>DEGREE/DIPLOMA</i>
HIGH SCHOOL				
BUSINESS/TECHNICAL				
COLLEGE				
GRADUATE				
OTHER				

Professional Organizations:	
First-Aid Training? ☐ Yes ☐ No	Date Completed
CPR Training? ☐ Yes ☐ No	Date Completed

EMPLOYERS

(List all jobs and contracts held by you during the past five continuous years)

CURRENT EMPLOYER

Company Name	Telephone		
Address	City	State	ZIP Code
Position Held	From	To	Starting/Ending Salary
Reason for Leaving	Supervisor		

PREVIOUS EMPLOYER

Company Name	Telephone		
Address	City	State	ZIP Code
Position Held	From	To	Starting/Ending Salary
Reason for Leaving	Supervisor		

PREVIOUS EMPLOYER

Company Name	Telephone		
Address	City	State	ZIP Code
Position Held	From	To	Starting/Ending Salary
Reason for Leaving	Supervisor		

PREVIOUS EMPLOYER

Company Name		Telephone	
Address	City	State	ZIP Code
Position Held	From	To	Starting/Ending Salary
Reason for Leaving		Supervisor	

PREVIOUS EMPLOYER

Company Name		Telephone	
Address	City	State	ZIP Code
Position Held	From	To	Starting/Ending Salary
Reason for Leaving		Supervisor	

MILITARY STATUS

Have You Served in the U.S. Armed Services? ☐ Yes ☐ No	Branch	Start Date	End Date
Rank/Rate at Discharge	Type of Service	Type of Discharge	
Special Training/Experience Received in the U.S. Armed Services	Draft Status	Reserve Status	

CRIMINAL HISTORY

Have you ever been <i>convicted</i> of a criminal offense? Check One: ☐ Yes ☐ No
Do you currently have any criminal actions pending in which you are the Defendant? (Not Applicable to California Applicants) Check One: ☐ Yes ☐ No
Are you currently on probation or parole? Check One: ☐ Yes ☐ No
If you answered "Yes" to any of the above questions, please explain the nature of the offense and provide the date of the offense and the county and state in which it occurred.

REFERENCES: (At least two must be professional relationships)

Name	Address	Phone	Occupation	Relationship
Name	Address	Phone	Occupation	Relationship
Name	Address	Phone	Occupation	Relationship

May we contact these references? Yes No

APPLICANT STATEMENT

(Read and Sign Below)

I certify that this employment application was completed by me and that all of the information on this application is true and correct to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of facts called for herein will result in my disqualification from further consideration or dismissal from employment if I am hired. I understand that this employment application is not valid without my signature.

Print Name	
Signature	Date