



2015-2016 Hoops4Him Coach and Player Registration Instructions

Important Note:

The following instructions are intended only for coaches and parents. Parents must register their minor children. No minor is allowed to register in the system on their own.

Step 1 - Account Setup (returning users will be able to skip this step)

1. Visit hoops4him.org and click the "Register Now" button
2. Find which registration option you are looking for (Coaches, Junior Boys, etc.)
3. Click "Begin Registration"
4. Read the disclaimer and click continue, then click "Create Account"
5. Type in your email address and click "Create My Account"
6. Check your email, find the email sent to you by the system, and click on the verification link in the email to finish the account setup.
7. Type in a password to finish the registration.

Step 2 - Registering

1. Visit hoops4him.org and click the "Register Now" button
2. Find which registration option you are looking for (Coaches, Junior Boys, etc.)
3. Click "Begin Registration"
4. Read the disclaimer and click continue
5. Sign back in by entering your email address and password, then click continue
6. Follow the steps to add personal contact information.
7. **IMPORTANT NOTE** - if you wish to be notified by email or text message of any schedule changes, be sure to check the links at the bottom of the page where it says "Remind me of..." Make sure you must enter your mobile phone and cell provider information (great feature!!); Also, be sure to keep the email address up-to-date in the system so you don't miss any messages.
8. Once all the information is in, click "Submit" at the bottom of the page
9. **NOTE FOR COACHES** - If you are registering as a coach, you will have the opportunity to find your team in the pull down box. Look under the appropriate division. If you do not see your team, your team has yet to be registered.
10. **NOTE FOR PARENTS** - If you are registering a player, enter their contact information including a different cell phone or email if you choose. Once you click "submit" after entering all player information, you will have the opportunity to find your team in the pull down box. Look under the appropriate division. If you do not see your team, your team has yet to be registered. Contact the primary contact at your church to make sure the team has been registered in the system first.
11. **AGREEMENTS AND WAIVERS** - All parents, coaches, and players must agree to all applicable waivers by reading them and checking the box "I accept the above."
12. Verify the registration information and click the "Complete" button
13. You can review the list of all your registered family members on the next page.

Step 3 - Visit the website often

1. Visit hoops4him.org often to see your team's schedule, scores, standings, news items, etc. We hope this way of communicating will be helpful to you.
2. Send feedback or questions to jeff.allen@hoops4him.org.